

Licensing Act 2003 Premises Licence



Environmental Health & Trading Standards
Licensing Unit
Chaplin Centre
Thurlow Street
London SE17 2DG

Premises licence number

829065

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
Hypnotic 75-79 Norwood Road London SE24 9AA	
Ordnance survey map reference (if applicable), 174131532087	
Post town London	Post code SE24 9AA
Telephone number 020 8771 2046	

Where the licence is time limited the dates

Licensable activities authorised by the licence

- Live Music - Indoors
- Recorded Music - Indoors
- Performance of Dance - Indoors
- Entertainment Similar to live/recorded music - Indoors
- Facilities for Making Music - Indoors
- Facilities for Dancing - Indoors
- Provisions Similar to making music and dancing - indoors
- Late Night Refreshment - Indoors
- Sale by retail of alcohol to be consumed on premises
- Sale by retail of alcohol to be consumed off premises

The opening hours of the premises
For any non standard timings see Annex 2

Monday	10:00 - 01:30
Tuesday	10:00 - 01:30
Wednesday	10:00 - 01:30
Thursday	10:00 - 04:00
Friday	10:00 - 04:00
Saturday	10:00 - 04:00
Sunday	10:00 - 00:30

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Sale by retail of alcohol to be consumed on premises

Sale by retail of alcohol to be consumed off premises

The times the licence authorises the carrying out of licensable activities

For any non standard timings see Annex 2 of the full premises licence

Live Music - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Recorded Music - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Performance of Dance - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Entertainment Similar to live/recorded music - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Facilities for Making Music - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Facilities for Dancing - Indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Provisions Similar to making music and dancing - indoors

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Late Night Refreshment - Indoors

Monday	23:00 - 01:00
Tuesday	23:00 - 01:00
Wednesday	23:00 - 01:00
Thursday	23:00 - 03:30
Friday	23:00 - 03:30
Saturday	23:00 - 03:30
Sunday	23:00 - 00:00

Sale by retail of alcohol to be consumed on premises

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Sale by retail of alcohol to be consumed off premises

Monday	10:00 - 01:00
Tuesday	10:00 - 01:00
Wednesday	10:00 - 01:00
Thursday	10:00 - 03:30
Friday	10:00 - 03:30
Saturday	10:00 - 03:30
Sunday	10:00 - 00:00

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Lincoln Smith

Mr Satchell Thompson-Smith

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Jacqueline Mersadie Thomas

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No. 825051

Authority London Borough of Southwark

Licence Issue date 26/08/2009

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Community Safety Enforcement
Business Unit Manger
Chaplin Centre
Thurlow Street
London SE17 2DG
020 7525 5748
licensing@southwark.gov.uk

Annex 1 - Mandatory conditions

100 No supply of alcohol may be made under the Premises Licence -

a. At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or

b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

101 Every supply of alcohol under the Premises Licence must be made, or authorised by, a person who holds a Personal Licence.

107 Any individual carrying out security activities at the premises must be licensed by the Security Industry Authority. This does not apply where the premises are being used primarily as a Qualifying Club under a Club Premises Certificate, under a Temporary Event Notice, or primarily as a cinema, restaurant or theatre.

Annex 2 - Conditions consistent with the operating Schedule

110 No statutory regulations for music and dancing shall apply so as to require any licence for the provision in the premises of public entertainment by the reproduction of wireless (including television) broadcasts or of programmes included in any programme service (within the meaning of the Broadcasting Act 1990) other than a sound or television broadcasting service, or of public entertainment by way of music and singing only which is produced solely by the reproduction of recorded sound is permitted.

111 This licence provides for the provision of private music and dancing entertainment that is promoted for private gain;

203 The Licensee shall not permit conduct on the premises that is likely to cause disorder or a breach of the peace or drug misuse. In particular the licensee shall ensure that none of the following shall take place

- a) indecent behaviour, including sexual intercourse, except as permitted by the Theatres Act 1968;
- b) the offer of any sexual or other indecent service for reward;
- c) acts of violence against person or property and / or the attempt or threat of such acts; and
- d) unlawful possession and / or supply of drugs controlled by the Misuse of Drugs Act 1971.

289 That the CCTV cameras installed both inside and outside of the premises shall be maintained fully operational and be continually recording at all times that the premises are in use; and that a thirty one (31) day video library shall be kept and made available to the Police and Officers of the Council upon request.

299 SIA Door Supervisors shall be sited at the entrance to the premises when public entertainment is in progress and then from 2200 hours

304 That the telephone number of the premises is displayed so it is clearly visible from the exterior of the premises

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309 That all musicians and DJs must play electrically amplified music/audio/PA through a sound cut out device. The cut-out device shall be maintained at levels set to the satisfaction of the Council's Noise Team

- 311** That announcements are made and notices displayed requesting that customers leave the premises in a quiet and orderly manner
- 312** That no parts of the outside curtilage, including the patio area, shall be used for the purpose of entertainment
- 313** That there shall be no movement of musical or amplification equipment, to or from the premises, between 0000 and 0800 hours
- 331** That signs shall be displayed stating "Over 21's Only".
- 341** That all external doors/fire doors shall be kept closed, except any that have to be kept locked open and allowing for access and egress, whilst entertainment is being provided
- 343** That an anti-drugs statement shall be displayed prominently at the entrance to the premises
- 345** That a SIA registered door supervisor shall be employed, with a counting device, to ensure that the accommodation limit is not exceeded and to supervise admissions to and departures from the premises.
- 347** The appointed manager shall be suitably qualified and hold the approved training qualification.
- 348** The Licensee / Duty Manager shall ensure that he has sufficient trained staff on duty to ensure the safe evacuation of the premises in an emergency. Such staff shall have been specifically instructed on their duties in the event of an emergency by the Licensee or by a person nominated by him. The instruction given to staff shall include training on the safe and efficient running of the premises and the safe evacuation of the premises.
- 349** The licence holder or person authorized by the will check the premises prior to opening to the public in order to ensure there are no risks to patrons of all abilities and that all safety precautions are in place. An authorized person shall make entries in the fire logbook that may be subject to inspection.
- 350** Notices shall detail Emergency action that will include procedural actions in the event of a fire.
- 351** Notices at the rear of the premises for emergency access for emergency vehicles. All emergency doors shall be kept closed but not locked at all times during opening hours to which this licence applies except for emergency egress.
- 352** All safety certificates and inspection reports will be kept on site and made available to inspection to relevant officers.

353 Entertainment control system shall be monitored by way of a limiter device, checked and calibrated as necessary so that approved levels set to the satisfaction of the council and these levels are not exceeded.

354 Doors shall be kept closed at all times when regulated entertainment is in progress save for access or egress.

355 The contact number of the duty manager shall be displayed on the premises or immediately outside the premises such that is clearly visible from the outside without the need to enter the premises.

356 Non- alcoholic beverages including free drinking water shall always be available for consumption during opening hours of the premises.

357 In the absence of the personal licence holder, written authorization shall be kept on the premises and shall be readily available for inspection by an authorized officer or a police officer on request.

358 The authorised person shall have undertaken approved qualification and be able to demonstrate their knowledge and experience.

359 A register shall be maintained by way of club scanner/or similar device of checks and details of the number of patrons/customers present these are to include numbers and members of staff and performers, details are to be made available for inspection upon request by an authorized officer or the police.

360 There shall be no new admission or re-admission to the public after 2.00AM on Thursday -Saturday apart from those customers admitted and who have entered the designated smoking area, the designated area shall be supervised at all times, (a) by timing customers this shall not to exceed 15mins (b) by the number of customers shall not exceed 6. Customers are then subject to be researched on entry.

361 The Licensee / Duty Manager shall ensure that reasonable access provisions are available to persons with disabilities, adequate arrangements shall be made to enable the safe evacuation in the event of an emergency and that they are made aware of those arrangements.

362 An adequate and appropriate supply of First Aid equipment and materials shall be kept on site and made available for inspection.

363 The licensee/Duty Manager shall ensure Staff training in the social and legal obligation and their responsibilities regarding the sale of alcohol.

364 The licensee /premises licence holder shall ensure approved

arrangements shall be made to maintain portable equipment including heating and electrical appliances are to be kept in good condition and full working condition.

365 The licensee shall ensure upholstered seating/materials and or temporary decorations shall be maintained and meet the required criteria of fire-retarded.

366 The SIA door supervisor one of whom shall be female, shall be employed at all times the premises are operating entertainment (at 10.00PM) on Thursday, Friday & Saturday. Appropriate search procedures of all patrons shall be complied with and approved by the Metropolitan Police.

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378 The licensee/Duty Manager shall ensure Staff training in the social and legal obligation and their responsibilities regarding the sale of alcohol.

379 The licensee /premises licence holder shall ensure approved arrangements shall be made to maintain portable equipment including heating and electrical appliances are to be kept in good condition and full working condition.

380 The licensee shall ensure upholstered seating/materials and or temporary decorations shall be maintained and meet the required criteria of fire-retarded.

381 The SIA door supervisor one of whom shall be female, shall be employed at all times the premises are operating entertainment (at 10.00PM) on Thursday, Friday & Saturday. Appropriate search procedures of all patrons shall be complied with and approved by the Metropolitan Police.

382 That an arrangement shall be established with a local mini-cab operator to provide cars for customers who will call within the premises to collect their fares and not sound their car horns in the street.

383 The telephone number of local taxi operators and prominently display at the premises for the benefit of customers.

384 That suitable notice's shall be displayed stating "No Search, No Entry" and anti drug statement shall be displayed prominently at the entrances to the premises.

385 Clear and prominent notices must be displayed requesting all customers to respect the needs of local residents and to leave the premises quietly.

386 An incident log shall be maintained within which details of

occurrences of disorder and refusal of entry or also refused sales at the premises must be recorded. The incident book shall be kept on the premises and will be made available for inspection by authorized persons.

387 The fire brigade shall be called at once to any outbreak or suspected outbreak of fire, however, slight, and the details recorded in the fire.

388 The Licensee shall cause a Fire logbook to be kept. Any authorized officer shall be entitled to obtain a photocopy of any page(s) of the logbook.

389 Consideration will be given to setting capacity limits to prevent overcrowding which could lead to crime and disorder, The capacity figures will be based on advice from the fire authorities.

390 CCTV installed shall be maintained to the satisfaction of the police and local authority, recordings shall be maintained for a period of 31 days and shall be made available to relevant parties upon request.

391 The premises will have installed Club Scanner and Search Arch and have in place an amnesty box.

392 An age restriction policy is implemented.

393 Regular staff training awareness of potential under aged customers.

394 In the event of children are on the premises they must be accompanied by either parents, guardian or a responsible adult until 21.00 hours, representation to relevant parties for special exemptions.

395 Every person including staff and agents entering the premises during opening hours must be subject to a supplementary search by means of a metal detecting wand/arch after 10.00pm when public entertainment is in progress.

396 That one CCTV camera shall be installed in such a position as to enable a clear facial image of every person passing through the security arch to be recorded and shall be maintained in working order at all times.

397 That an identification Recognition System (ClubScan or similar) shall be installed and maintained in working order at all times. Every person, including staff and agents, entering the premises during opening hours shall be required to submit their details to the system prior to entry being granted.

398 That SIA registered door supervisors - at least one of whom must be a

female - shall be employed at the premises and be provided with: (1) a hand held metal detection unit to ensure that all persons entering the premises are subject to the Premises' Search Policy; and (2) a mechanical counting device in order to supervise admissions to and departures from the premises and to ensure that the premises maximum accommodation limit is not exceeded.

399 That the Licensee / Duty manager shall maintain a register indicating the numbers of staff, including any Door Supervisors and all performers, who are present when the public are present. This register shall be produced immediately on the request of an Authorised Officer.

336 That a Personal Licence holder be on the premises at all times that intoxicating liquor is sold or supplied

293 That all staff concerned with the sale or supply of alcohol undergo a recognised Training scheme for such duties. Records of such training should be kept and made available for inspection, on request, by any relevant Police or Council Officer.

112 This licence allows for the premises to remain open for non standard timings as stated on the days below.

Sunday that are immediately followed by a Bank Holiday Monday to remain open until 04:03.

To remain open for an additional hour on the Thursday immediately preceeding Good Friday, Good Friday and Easter Sunday and on the morning that clocks go forward (start of BST), St Patrick's Day and St David's Day.

To remain open from the finish time on New Years Eve to the start of opening hours on New Years Day.

113 This licence allows for the for the sale or supply of alcohol for non standard timings as stated below on the following days:

Sunday that are immediately followed by a Bank Holiday Monday to remain open until 04:30.

To remain open for an additional hour on the Thursday immediately preceeding Good Friday, Good Friday and Easter Sunday and on the morning that clocks go forward (start of BST), St Patrick's Day and St David's Day.

To remain open from the finish time on New Years Eve to the start of opening hours on New Years Day.

114 This licence allows for the premises to extend the following

licensable activities for non standard timings as stated below on the following days: Provision of regulated entertainment Plays, Live Music, Recorded Music, Performances of Dance, Anything of a similar discription. Provision of Entertainment Facilities Making Music, Dancing, Entertainment of a Similar Discription. Sunday that are immediatly followed by a Bank Holiday Monday to remain open until 04:30.

To remain open for an additional hour on the Thursday immediatly preceeding Good Friday, Good Friday and Easter Sunday and on the morning that clocks go forward (start of BST), St Patrick's Day and St David's Day.

To remain open from the finish time on New Years Eve to the start of opening hours on New Years Day.

115 This licence allows for the premises for the provision of late night refresment for non standard timings stated below on the following days:

Sunday that are immediatly followed by a Bank Holiday Monday to remain open until 04:30.

To remain open for an additional hour on the Thursday immediatly preceeding Good Friday, Good Friday and Easter Sunday and on the morning that clocks go forward (start of BST), St Patrick's Day and St David's Day.

To remain open from the finish time on New Years Eve to the start of opening hours on New Years Day.

Annex 3 - Conditions attached after a hearing by the licensing authority

840 That there shall be installation of signage displayed prominently around the exit doors to advise customers of the need to leave quietly to avoid causing disturbance to neighbours

841 That in respect of the off-premises alcohol sales, there shall be no open-end containers to be taken off the premises by patrons

842 An identification Recognition System (ClubScan or similar) as approved by the Metropolitan Police shall be installed and maintained in working order at all times. Every person, including staff and agents, entering the premises during opening hours shall be required to submit their details to the system.

843 A security arch as approved by the Metropolitan Police shall be installed at the entrance to the premises and maintained in working order at all times. Every person, including staff and agents, entering the premises during opening hours shall be required to pass through the security arch

844 A CCTV camera shall be installed in such a position as approved by the Metropolitan Police to enable a clear facial image of every person passing through the security arch to be recorded and shall be maintained in working order at all times.

845 All CCTV recordings shall be retained and made available to the Metropolitan Police and London Borough of Southwark on request.

847 A Health & Safety Policy is to be agreed with the London Borough of Southwark and is to be adhered to at all times.

849 One personal licence holder shall be on the premises at times during opening hours.

850 A weapons and drugs box shall be in place and supervised at all times during opening hours.

851 The premises licence holder shall ensure that the premises comply with the Metropolitan Police "Safe & Sound" policy.

852 A duty roster must be maintained for all SIA staff and shall be made available to the Metropolitan Police on request.

856 A CCTV system approved by the Metropolitan Police and providing a 360 degree view of the interior of the premises is to be installed and maintained in full working order at all times. The CCTV recordings are to be maintained and made available to the Metropolitan Police and London Borough of Southwark Council on request.

857 The premises must participate in the Pubwatch Scheme, where it exists in the area the premises is situated.

859 Zero Tolerance signs relating to drugs and weapons use must be affixed to and maintained at all times in clean and legible condition on the entrance to the premises, the bar areas and the toilets.

860 Venue Hire Agreements must use at all times.

861 All emergency exits must be alarmed and the alarms maintained in working order at all times